



Martin Lorenzo
Director of Food Service
(412) 373-5776

**District Health Council Management Meeting Minutes
October 9, 2018, 2:45 PM – 4:00 PM
Gateway Administrative Offices, Conference Room**

- I. Meeting called to order by Martin Lorenzo at 2:45 PM
- II. Introductions & Attendee comments
 - Information shared included the following:
 - Having to purchase items exclusively off of the “snack list” places a significant “financial burden” on Parent Organizations.
 - “Fun and Fitness Day” being the biggest obstacle.
 - Shared by Mr. Lorenzo that a large volume event such as this could be handled like other “catering events” by including department costs + a 20% markup
 - Shared by multiple parties that Parent Organizations are extremely cautious and conscientious when handling classrooms which have students with allergies
 - Exception discussed that would permit outside items that aren’t on either list that could be sent home for consumption
 - This was ruled out due to lack of control as to what students would be able to do on the bus with food items containing allergens and the potential impact this may cause
 - Shared that “Everyone seems excluded.” as a result of the recent policy amendment
 - Focus mentioned of excluding households who are “economically disadvantaged” not being able to participate because “food stamps” can’t be used.
 - Shared that, “severe allergy students lose the opportunity to share something that they love with fellow students.”
 - Suggested that select items could be added to the provided “Peanut and Tree Nut Friendly Snack” List with the stipulation that all items “approved items” coming from home include an “ingredient list.”
 - Suggested that “best option” is to use both lists/ forms and be cited as “administrative regulations” within proposed policy amendment language.
 - Bottled water and fresh fruits/ veggies either containing a “natural peel” or packaged within a plastic bag would be permissible and added to list.
 - It was determined that a strict “2 week” lead-time deadline be strictly enforced to enable the Nursing staff to manage such an adjustment with a “Zero Tolerance” level of enforcement

- III. Discuss 18-19 Party/ Snack List Form and proposed revisions
- Proposed that Party/ Snack orders be delayed for the first three (3) weeks of school
 - Vital time needed for School Nurses to process new student allergy information & food services to review new products that may be applicable to “Snack List Form.”
 - Recommended to move forward amending the existing form as well as create a secondary list of “preapproved” items as part of the forthcoming proposed language amendment to Student Wellness Policy No. 246
- IV. Proposed Amendment to Wellness Policy No. 246
- Revise part “b” of section “1” of Classroom Parties and Celebrations to read as follows:
 - “Foods/beverages for parties and celebrations shall be provided by **either** the food service department **or from a pre-approved list per administrative regulation** to help prevent food safety and allergy concerns, and promotes full student inclusion. Exception for students with dietary restrictions: Parents may provide snacks/treats for their child for parties or events (birthday celebrations, parties, etc.) ”
 - Add the following as a subcomponent of part “b,”
 - **“i. All requested/ provided party and celebration item requests must be submitted at least two weeks prior to the event. A strict “no exceptions” protocol will adhered to.”**

V. Adjournment at 4:00 PM - Next meeting: TBD

List of Meeting Attendees

Print Name	Signature	Date
Adrienne Weaver		
Amanda Pugliano		
Ann Tanis		
Janette Beighel		
Jenn Murawski		
Kathy Bishop		
Lynn Greenway		
Martin Lorenzo		
Nicole Riley		
Sandra Bielawski		
Sharon Sonetti		
Susan Vandervort		
Valarie Warning		
William Short		
Mary Arelt		
Amber Burns		